



कार्यालय नगर निगम ग्रेटर जयपुर
(पण्डित दीनदयाल उपाध्याय भवन, लालकोठी, टोंक रोड, जयपुर)



क्रमांक / - एफ 6 () अति.आ. राजस्व(सा.प्र.) / ननिग्रेज / 2024 /

दिनांक / -

E- BID NOTICE NO. 12 / 2024-25

Enclose In Bid Document

Detailed NIB	
Name & address of the procuring entity	<ul style="list-style-type: none">Nagar Nigam Greater JaipurAddress: Additional Commissioner Pandit Dindayal Upadhyay Bhawan, Lal Kothi, Tonk Road, Jaipur
Subject matter of procurement	Flex, Banner, Board, Backdrop, Standby arrangement Rate Contract in Nagar Nigam Greater Jaipur.
Bid procedure	Single-Stage Two Part (Envelope) Open Competitive E-Bid
Bid evaluation criteria (selection method)	Least Cost Based Selection (LCBS)-L1
Websites for downloading bidding document, corrigendum's, addendums, etc.	websites: www.sppp.rajasthan.gov.in , www.eproc.rajasthan.gov.in , www.jaipurmc.org
Website for online bid application Participation and payment *	<ul style="list-style-type: none">Website: www.jaipurmc.orgFor participating in the bid, the bidder has to apply for this bid and pay the bidding document fee, RISL processing fee online and bid security only.Bidding Document Fee: Rs.500.00 (Rupees One Thousand Only)RISL Processing Fee: Rs. 500.00 (Rupees One Thousand Only)Bid Security Rs. 60,000/-
Estimated procurement cost	<ul style="list-style-type: none">INR 30.00 Lakh (Rs Thirty five Lacs Only)
Bid security deposit	<ul style="list-style-type: none">INR Rs. 60,000/- (Rupees Sixty thousand)
Applying bid and making online payment on Nagar Nigam portal (www.jaipurmc.org)	<ul style="list-style-type: none">Start Date & Time: 06-08-2024 06:00 PM
Bid submission on e-procurement portal of GOR (www.eproc.rajasthan.gov.in)	<ul style="list-style-type: none">Start Date & Time: 07.08.2024 10:00 AMEnd Date & Time: 16.08.2024 06:00 PM
Date/ time/ place of technical bid opening	<ul style="list-style-type: none">Date & Time: 20.08.2024 11:00 AMNagar Nigam Greater Jaipur
Date/ time/ place of financial bid opening	<ul style="list-style-type: none">Will Be Intimated Later To The Technically Qualified Bidders
Bid validity	<ul style="list-style-type: none">90 Days From The Bid Opening Date

* Nagar Nigam Greater Jaipur has decided to receive bid fee, bid security and RISL processing fee online through nagar nigam greater jaipur website/portal.

ADDITIONAL COMMISSIONER
NAGAR NIGAM GREATER JAIPUR

(सिस्ता)
राजस्व अधिकारी (यु.)

(सु.)
सहायक अभियन्ता (यु.)
नगर निगम ग्रेटर जयपुर

(रोहित पाराशर)
अति.आ. राजस्व अधिकारी
नगर निगम ग्रेटर जयपुर
Additional Commissioner
Nagar Nigam Greater Jaipur



कार्यालय नगर निगम ग्रेटर जयपुर

(पण्डित दीनदयाल उपाध्याय भवन, लालकोठी, टोंक रोड, जयपुर)



क्रमांक / - एफ 6 () अति.आ. राजस्व(सा.प्र.) / ननिग्रेज / 2024 /


दिनांक / -


B. पलेक्स बैनर, बोर्ड, बैकड्राप, स्टेण्डी इत्यादि सामान आपूर्ति एवं लगाने बाबत निविदा की अतिरिक्त शर्तें वर्ष 2024-25


नगर निगम ग्रेटर जयपुर द्वारा आयोजित राज्य स्तरीय कार्यक्रम, समारोह, सेमीनार, उत्सव, पर्व, अभियान, कैम्प, योजना, एवं अन्य कार्यक्रम हेतु पलेक्स, बैनर, बोर्ड व बैकड्राप की व्यवस्था की दर संविदा की अतिरिक्त शर्तें निम्न प्रकार हैं:-

1. निविदा निगम द्वारा जारी निर्धारित प्रपत्र में प्रस्तुत की जावें। निविदादाता का नाम, पता लिखा होना चाहिए। अनुभव प्रमाण पत्र किसी राजकीय विभाग, संस्थान, निगम/बोर्ड आदि का ही मान्य होगा।
2. निविदा में प्राप्त दरों के आधार पर किये जाने वाले अनुबंध की अवधि कार्यादेश की तारीख से एक वर्ष तक होगी। इसे इसके पश्चात आपसी सहमति के आधार पर एक वर्ष के लिए बढ़ाया जा सकता है।
3. दरें निगम द्वारा जारी निर्धारित प्रपत्र पर प्रस्तुत करनी होगी।
4. राज्य सरकार द्वारा समय पर जारी किये गये निर्देशों की पालना निविदादाता को करनी होगी।
5. संवेदक/फर्म का कार्य संतोषजनक नहीं होने पर नगर निगम जयपुर द्वारा फर्म की अनुबन्ध अवधि/कार्यादेश/ठेका अवधि को नोटिस देकर बीच में ही समाप्त किया जा सकता है।
6. निविदा में भाग लेने वाली फर्म ब्लैक लिस्ट नहीं होनी चाहिए तथा फर्म के विरुद्ध किसी प्रकार की देयता बकाया नहीं है इस आशय का शपथ-पत्र 100 रुपये के नॉन ज्यूडिशियल स्टाम्प पेपर पर देना अनिवार्य है।
7. आर.टी.पी.पी. एक्ट 2012 एवं आर.टी.पी.पी. रूल्स 2013 में दिये गये निर्देश निविदा में लागू होंगे।
8. निविदादाताओं को निविदा शुल्क/बोली प्रतिभूति एवं प्रोसेसिंग फीस ऑन लाईन नगर निगम जयपुर की वेबसाइट www.jaipurmc.org पर Submission Date and time से पूर्व जमा करवाकर उससे प्राप्त होने वाली रसीद को स्वेन करके www.eproc.rajasthan.gov.in पर अपलोड करने पर ही निविदा को मान्य किया जावेगा।
9. ठेके की अवधि के दौरान किसी भी प्रकार का विवाद होने की स्थिति में सेटलमेन्ट कमेटी का गठन किया जायेगा। जिसमें माननीय महापौर महोदय, आयुक्त महोदय, निदेशक विधि, वित्तीय सलाहकार एवं विधि परामर्शी सदस्य के रूप में शामिल होंगे। विवादित प्रकरण को सेटलमेन्ट कमेटी के समक्ष एक माह के अन्दर प्रेषित करना होगा। सेटलमेन्ट कमेटी द्वारा लिया गया निर्णय अन्तिम होगा।
10. निविदा दाताओं को प्रपत्र "एच" में दिये गये प्रत्येक आईटम की दरें अलग-अलग देनी होगी। निविदा दाताओं की ओर से रखी जाने वाली कोई शर्तें स्वीकार नहीं होगी।
11. स्वीकृत दरों के आधार पर निविदादाताओं को कार्यालय द्वारा जारी आदेशों एवं निर्देशों के अनुसार संलग्न निर्दिष्ट स्थान पर निर्दिष्ट सामान उपलब्ध कराना होगा। सामान लाने व ले जाने के लिए अलग से कोई चार्ज देय नहीं होगा। जारी आदेशों एवं निर्देशों के अनुसार व्यवस्था नहीं होन पर स्वीकृत अनुबंध रद्द किया जा सकेगा तथा क्षतिपूर्ति के रूप में निविदादाताओं की जमा अमानता राशि एवं सुरक्षा राशि जप्त की जा सकेगी। यदि कभी भी निविदा के जारी आदेशों के अनुसार सामान सप्लाई नहीं करता है, तो 2000/-रु. प्रति आदेश प्रतिदिन जुर्माना देय होगा तथा कार्य बाजार की दरों पर कराया जावेगा तथा अन्तर की राशि निविदादाता से वसूल की जावेगी।
12. संवेदक द्वारा आदेशानुसार उपलब्ध कराये जाने वाले सामान/यंत्रों का संचालन व सुरक्षा की जिम्मेदारी स्वयं की होगी। यंत्रों/सामान के गुम हो जाने या खराब हो जाने पर कोई दावा स्वीकृत नहीं होगा।
13. मांगे गये सामान की मात्रा में अंतिम समय तक कमी/बढ़ोतरी करने का पूर्ण अधिकार नगर निगम को होगा। दिये गये आदेशों के बिना लगाये गये सामान का भुगतान देय नहीं होगा।
14. निविदा अनुबंध की नीलामी शर्तों की अवहेलना करने पर निगम को पूर्ण अधिकार होगा कि स्वीकृत निविदा दाता की अमानता राशि जप्त कर पुनः/निविदा आमंत्रित कर सके।
15. किसी भी निविदा का बिना कारण बताए स्वीकृत या अस्वीकृत करने का अधिकार नगर निगम ग्रेटर जयपुर को होगा।


राजेश अधिकारी (मु.)


सहायक अभियन्ता (मु.)
नगर निगम ग्रेटर जयपुर


राजेश पराशर
वरिष्ठ लेखाधिकारी
नगर निगम ग्रेटर जयपुर



Additional Commissioner
Nagar Nigam Greater Jaipur


16. यह निविदा वार्षिक दर संविदा के लिए की जा रही है। वर्ष भर में स्वीकृत दरों के आधार पर निगम आवश्यकतानुसार कार्य करा सकेगा।
17. कार्य की तात्कालिकता को देखते हुए दूरभाष पर भी आदेश दिये जा सकेंगे जो ठेकेदार को मान्य होंगे। इसकी पुष्टि में बाद में आदेश जारी किये जा सकेंगे।
18. सफल निविदादाता को राशि 1000/-रु. के नॉन ज्युडिशियल स्टाम्प पेपर पर जयपुर नगर निगम के हित में शर्तों की पालना हेतु अनुबंध पत्र लिपिबद्ध करना होगा, जिस पर गवाहों के हस्ताक्षर होंगे।
19. सफल निविदादाता को टेण्डर राशि की 5 प्रतिशत (2 प्रतिशत राशि बिड सिक्योरिटी एवं 3 प्रतिशत राशि सिक्योरिटी डिपोजिट) के रूप में रखी जायेगी। यह निविदा अवधि तक निगम कोष में जमा रहेगी। इस पर किसी भी प्रकार का ब्याज देय नहीं होगा।
20. निविदादाता द्वारा तकनीकी निविदा में जीएसटी सर्टीफिकेट लगाना अनिवार्य होगा। गत माह का जीएसटी रिटर्न की छायाप्रति लगाना आवश्यक है तथा जीएसटी अगर लागू होता है तो अलग से देय होगा। केन्द्र/राज्य सरकार को देय समस्त कर जमा कराने का उत्तदायित्व भी संवेदक का होगा।
21. समय-समय पर वी.वी.आई.पी. राज्य स्तरीय कार्यक्रम किये जाते हैं जो कि बहुत महत्वपूर्ण होते हैं इस हेतु निविदादाता द्वारा तकनीकी निविदा में निविदा से गत 03 वर्षों में सरकारी संस्थान/अर्द्ध सरकारी संस्थान/निगम/बोर्ड/प्राधिकरण के अधीन किसी भी विभाग का समान प्रकृति के कार्य का कार्यदेश एवं अनुभव का साक्ष्य देना अनिवार्य होगा। अन्यथा निविदादाता की निविदा अस्वीकृत कर दी जायेगी।
22. दर निविदादाता द्वारा तकनीकी निविदा में गत 03 वित्तीय वर्ष (2021-2022, 2022-2023, 2023-2024) वर्षों में फर्म का औसत न्यूनतम टर्न ऑवर 10 लाख रुपये का हो, जिसका साक्ष्य सी.ए. द्वारा सर्टीफिकेट जारी किया गया हो।
23. संवेदक यदि एम.एस.एम.ई.डिपार्टमेंट में रजिस्टर्ड है तो उसका सर्टिफिकेट सम्बन्धित अधिकारी को प्रस्तुत कर लाभ प्राप्त कर सकता है।
24. तकनीकी निविदा में सक्षम होने पर ही निविदादाता की वित्तीय निविदा खोली जायेगी।
25. इस करार से उत्पन्न समस्त विवादों तथा इस करार के निर्वचन से संबंधित समस्त प्रश्न नगर निगम ग्रेटर जयपुर द्वारा निर्णित किये जायेंगे। और नगर निगम ग्रेटर जयपुर का निर्णय अंतिम होगा।
26. विवाद होने की दशा में न्यायिक क्षेत्र जयपुर शहर होगा।
27. राज्य सरकार व नगर निगम द्वारा समय-समय पर दिये गये आदेश/निर्देश मान्य होंगे।
28. न्यूनतम निविदादाता की गणना करने के लिए अनुमानित मात्रा को दरों से गुणा करने पर कुल जोड़ में जो न्यूनतम आयेगा। उसे न्यूनतम दर दाता माना जायेगा।
29. संतोषजनक कार्य नहीं होने की स्थिति में अनुबन्ध को किसी भी समय निरस्त किया जा सकता है तथा प्रतिभूति राशि जब्त कर ली जायेगी।
30. न्यूनतम निविदादाता की गणना करने के लिए एच-शिड्यूल/बी.ओ.क्यू के कॉलम संख्या D में दर्शायी गई प्रति इकाई (प्रतिदिन) एवं कॉलम संख्या E में दर्शायी गयी यूनिट (प्रतिदिन) के गुणा करने पर कॉलम संख्या F में दर्शायी जाने वाली दरों को क्रम संख्या 1 से 43 तक जोड़ करने पर जो न्यूनतम आयेगा उसे न्यूनतम दर दाता माना जायेगा। निविदादाता द्वारा किसी भी आइटम की दर प्रस्तुत नहीं करने पर उक्त आइटम की दर निःशुल्क समझी जावेगी।
31. सामान लाने ले जाने एवं लगाने में टूटफूट एवं अचानक घटित दुर्घटना में निगम की कोई जिम्मेदारी नहीं होगी।
32. निविदादाता द्वारा निविदा प्रपत्र तथा एनेक्सचर A,B,C,D,E को स्वयं हस्ताक्षर कर स्केन करके www.eproc.rajasthan.gov.in पर अपलोड करने पर ही निविदा को मान्य किया जावेगा। अन्यथा निविदा निरस्त कर दी जावेगी।


हस्ताक्षर

नाम.....
फर्म का पता.....

अतिरिक्त आयुक्त
नगर निगम ग्रेटर जयपुर


(सरिता)
राजस्थान अधिकारी (मु.)


सहायक अभियन्ता (मु.)
नगर निगम ग्रेटर जयपुर


(रोहित पाराशर)
वरिष्ठ लेखाधिकारी
नगर निगम ग्रेटर जयपुर


Additional Commissioner
Greater Jaipur


टेकनीकल बिड


क्र.सं.		
1.	फर्म का नाम व पता टेलीफोन नं0 ई-मेल पता	
2.	फर्म की स्थिति एकाकी/पार्टनरशिप/प्रा.लि./क0 आदि	
3.	फर्म का पैनकार्ड नं. की छायाप्रति संलग्न करे।	
4.	GST Certificate & Last Month GST Return (प्रमाण-पत्र की छायाप्रति संलग्न करे।)	
5.	संवेदक को उपरोक्त कार्य में भाग लेने के लिए विगत तीन वित्तीय वर्ष में 10.00 लाख (शब्देन दस लाख) रुपये का टर्न ओवर प्रतिवर्ष का होना आवश्यक होगा। इस हेतु संवेदक द्वारा सी.ए. से प्रमाणित ओडिटेड बैलेन्स शीट लगाया जाना आवश्यक होगा।	
6.	Bid Security राशि/Bidding Document Fee RISL Processing Fee, राशि का विवरण (डी.डी/चालान का विवरण प्रस्तुत करे।)	
7.	निविदादाता द्वारा तकनीकी निविदा में निविदा से गत 03 वर्षों में सरकारी संस्थान/अर्द्ध सरकारी संस्थान/निगम/बोर्ड/प्राधिकरण के अधीन किसी भी विभाग का समान प्रकृति के कार्य का कार्यादेश एवं अनुभव का साक्ष्य देना अनिवार्य होगा।	
8.	किसी भी सरकारी/अर्द्धसरकारी संस्थान में फर्म ब्लेक लिस्ट नहीं होनी चाहिए जिसका 100 रुपये के शपथ-पत्र देना अनिवार्य है।	
9.	ANNEXURE A,B,D,E संलग्न करें।	


हस्ताक्षर


नाम.....
फर्म का पता.....

अतिरिक्त आयुक्त
नगर निगम, ग्रेटर जयपुर


(राजेश)
राजस्व अधिकारी (मु.)



सहायक अभियन्ता (मु.)
नगर निगम ग्रेटर जयपुर



(रोहित पाराशर)
वरिष्ठ लेखाधिकारी
नगर निगम ग्रेटर जयपुर



Additional Commissioner
Nagar Nigam Greater Jaipur

A. Terms & conditions for E-bid and contract

1. E-Bid is hereby invited goods and services as per enclosed list from experienced bidders.
2. Bid documents is consisting of detailed, complete specifications of the various goods & services to be supplied. The set of terms & conditions for bid to be complied by the bidders, whose bid may be accepted. It can be seen or downloaded from web site www.eproc.rajasthan.gov.in, <http://sppp.rajasthan.gov.in> & www.jaipurmc.org
3. The Bid is related to yearly rate contract. Only rate of hiring various goods items & services is to be approved for one year and supply goods and services order shall be given to the successful bidder according to demand, which is arisen time to time during the year. Bidder has supply and make available of goods, items and services according to time schedule mentioned in supply provide goods and services order.
4. The approved rates of hiring for goods & services shall be remain stable. No any increase in approved rate should be acceptable during contract rate. fall in approved rates shall be subject matter as per rule 29(2h) of RTTP Rules 2013.
5. Bid should be submitted only in electronic format which can be seen & obtained from the website www.eproc.rajasthan.gov.in, <http://sppp.rajasthan.gov.in>, www.jaipurmc.org The sale of Bid forms will start from as per scheduled programme prescribed in NIB. It should be ensured that all the payments regarding the bid fees, bid security amount, RISL fee etc. are to be paid only through online payment on website www.jaipurmc.org, before submission Date and time. Bid will be accepted as valid when above payment receipt scanned copy will be uploaded on the www.eproc.rajasthan.gov.in.
6. Payments will not be accepted in the forms of DD/Cheque or any other format.
7. Annexure A,B & D are also attached with the bid Firms are suppose to read throughly and fill as and where required.
8. The Performance security as per RTTP rules-2013 shall be deposited by successful bidder within five days after issuing of Letter of Acceptance in the form of BC/ BG/ Cash/ FDR etc.
9. If the bidder does not submit performance security within 05 days from the date of communication of acceptance of his Bid, Bid security shall be liable to be forfeited.
10. Performance security which is equal to 5% of total value of work will be deposited by the successful bidder. No interest will be paid on this deposit. The bid security money deposited earlier will be adjusted against the performance security. Performance security will be refunded after one month of successful completion of the contract.
11. The acceptance of a Bid will rest with the competent authority (Commissioner, Nagar Nigam Greater Jaipur) who does not bind itself to accept the lowest Bid and reserves to itself the Authority to reject any or all of the Bids received without assigning any reasons.
12. No refund of Bid fees is claimable for Bids not accepted or forms returned or for Bids not submitted.
13. All Bids, in which any of the prescribed conditions are not fulfilled or which have been vitiated by errors in calculations, totaling or other discrepancies or which contain over-writing in figures of words or corrections not initialed and dated, will be liable to rejection.
14. Each and every paper enclosed with bid shall be duly signed by the bidder.
15. Rajasthan transparency in Public procurement act 2012 and Rajasthan transparency in procurement rules 2013 will be applicable. In any case which is not included in these terms & conditions or any issue arises during the contract.
16. The bidder must be a registered entity as a proprietorship/partnership firm or a private limited company under the Indian companies act or a society or cooperative society registered under the respective Acts.
17. The bidder shall not be debarred by the any department of state/central government or blacklisted by any govt. Department, A self declared and attested affidavit on non judicial stamp of Rs. 100/- shall be submitted by bidder in technical bid for it. Incapable of completing works as per work order, shall be treated disqualified technically.
18. The bidder must have at least minimum average turnover of Rupees 10 lacs per year in any three financial years, i.e. years, 2021-22 2022-23, 2023-24. The copies of audited accounts and a certificate of the statutory auditors of the organization to this effect will have to be attached with technical bid.
19. The bidder must be registered for goods and services tax and a copy of the GST registration certificate shall be uploaded in technical bid document.
20. The bidder must have PAN number issued by income tax department, the copy of PAN card no. must be enclosed with the technical bid.
21. The bidder must have a dedicated team of technical experienced personnel required for providing the services in Jaipur.
22. Bid Security equal to 2% of the total estimated value of work will be deposited by bidder.
23. Rate excluding all taxes should be quoted.
24. Conditional bid will not be considered and liable to rejection.
25. Payment will be made by way of electronic transfer of billed and passed amount in the bank account of the firm in Indian Rupees.



(सौरभ)
राजेश अधिकारी (उ.)



सहायक अभियन्ता (मु.)
नगर निगम ग्रेटर जयपुर



(रोहित पाराशर)
नरिन्द लेखाधिकारी
नगर निगम ग्रेटर जयपुर


Additional Commissioner
in Greater Jaipur

26. For facilitating Electronic Transfer of funds, the selected agency will be required to indicate the name of the Bank & Branch, account number, IFSC Code and forward a cheque leaf duly cancelled, to verify the details furnished. These details should also be furnished on the body of every bill submitted for payments by the selected firm,
27. The rates should be valid for up to the period of the contract i.e. for one year from date of agreement. However the contract may be extended on the basis of satisfactory work of firm and mutual consent of both parties (Nagar Nigam & bidder) as per RTTP Rules, 2013.
28. Bids submitted by the bidders shall remain valid for the period of 90 days from the date of opening the bids.
29. The technical and financial bid offers will be submitted online in separate envelopes on eproc portal.
30. Technical bids will be opened first and evaluated and the financial bid will be opened of the technically qualified bidder. Before opening the financial bids of the technically qualified firms, the committee may call explanatory documents. It will be considered as technical part of the bidding process.
31. L1 bidder would be decided on the basis of overall total sum of all items quoted at the bottom of columns in "Financial Quote Sheet" or BOQ.
32. List of technically qualified bidder will be uploaded on eproc portal. Financial bid of only technical qualified firms will be opened.
33. Selected firm will have to sign an agreement with Nagar Nigam Greater Jaipur on non judicial stamp paper as required in rules.
34. The agreement between the firm and Nagar Nigam Greater Jaipur may be terminated any time if it is found that the firm is unable to perform the work or can't maintain the safety & creative standards of the work or violates any of the conditions stipulated by the Nagar Nigam Greater Jaipur. the performance security should be forfeited in such case.
35. The bid document shall be E-signed by authorized signatory of the submitting firm on eproc portal.
36. Bids received after the due date and time will not be considered and liable to rejection.
37. Termination: Nagar Nigam Greater Jaipur terminate the contract of bidder in case of the occurrence of any of the events specified below:
 - I. If the Agency becomes insolvent or goes into compulsory liquidation.
 - II. If the Agency, in the judgment of Nagar Nigam Greater Jaipur has engaged in corrupt or fraudulent practices in competing for or in executing this Contract.
 - III. If the Agency submits to the Nagar Nigam Greater Jaipur false statement which has a material effect on the rights, obligations or interests of Nagar Nigam Greater Jaipur.
 - IV. If the Agency places itself in position of conflict of interest or fails to disclose promptly any conflict of interest to Nagar Nigam Greater Jaipur.
 - V. If the Agency fails to provide the quality services as envisaged under this Contract. Reasons for the same would be recorded in writing. In case of such an occurrence Nagar Nigam Greater Jaipur shall give a written advance notice before terminating the Contract of firm
38. Wherever specific terms and conditions have not been spelt out in bid document, General Finance and Accounts Rules, RTTP Act, 2012 and RTTP Rules 2013 of the state government shall apply.
39. The firm would be responsible for all risks involved in the work. For any accident or mishap, the bidder would be solely responsible.
40. All costs incurred by the firm in respect of submission of offer shall be borne by the concerned bidder.
41. Penalties would be imposed in case of delayed and for faulty services as per provisions of GF & AR and as decided by Nagar Nigam Greater Jaipur.
42. The bidder should quote rates including transportation & installation charges, T&P, FOR etc. required for completion of event. No extra payment other than agreed payment as quoted by contractor (Complete Rate) according to bill of quantities will be paid. No cartage / transportation charges or any other charges will be paid by the Nagar Nigam Greater Jaipur. GST will be paid extra as per applicable.
43. Specification: All services provided shall strictly conform to the specifications, laid down in the bid form/work order.
44. Rejection:
 - I. Articles not approved during inspection or testing shall be rejected and shall have to be replaced by the bidder at his own cost within the time fixed by Nagar Nigam Greater Jaipur.
 - II. If, however due to exigencies of Government work, such replacement either in whole or in part is not feasible, after giving an opportunity to the bidder of being heard, the department will deduct a suitable amount from the approved rates. The deductions so made shall be final.
45. The rejected articles shall be removed by the bidder immediately for which department shall not be responsible for any loss. Shortage or damage will be at the bidder's Risk and on his account.
46. Firms failed to provide quality services/works in any Govt. Department, incapable of completing works as per work order, shall be treated disqualified technically.
47. Forfeiture of bid security: The bid security will be forfeited in the following cases:
 - I. When bidder withdraws or modifies the offer after opening of bid but before acceptance of bid.
 - II. When bidder does not execute the agreement if any, prescribed within the, specified time.
 - III. When the bidder does not deposit the performance security after the LOA given.


(सरिता)
राजस्व अधिकारी (मु.)



सहायक अभियन्ता (मु.)
नगर निगम ग्रेटर जयपुर



(रोहित पाराशर)
वरिष्ठ लेखाधिकारी
नगर निगम ग्रेटर जयपुर


Additional Commissioner
Nagar Nigam Greater Jaipur


- IV. When he fails to commence the work within the time prescribed.
48. If any dispute arises out of the contract with regard to the interpretation, meaning and breach of the terms of the contract, the matter shall be referred by the Parties to the Commissioner, Nagar Nigam Greater Jaipur, whose decision shall be final.
49. All legal proceedings, if necessary arise to institute by any of the parties (Nagar Nigam Greater Jaipur or Contractor/firm) shall have to be lodged in courts situated in Jaipur city.
50. Services shall be made available at the place/destination specified in the work order.
51. For any clarification, the interested agency may meet the undersigned or queries can be sent through mail at mchq.jaipurmc@gmail.com addressed before last bid submission date & time.
52. Annexure A, B, C & D of RTPP Act 2012 & RTPP Rules 2013 will also be binding on the bidder.
53. Force Majeure:
- I. Neither party will be liable in respect of failure to fulfil its obligations, if the said failure is entirely due to Acts of God, Governmental restrictions or instructions, natural calamities or catastrophe, epidemics or disturbances in the state. Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or by or of such Party's agents or employees, nor (ii) any event which a diligent Party could reasonably have been expected both to take into account at the time of being assigned the work, and avoid or overcome with utmost persistent effort in the carrying out of its obligations here under. Force Majeure shall not include insufficiency of funds or manpower or inability to make any payment required for execution of services under this Contract.
- II. A Party affected by an event of Force Majeure shall immediately notify the other Party of such event, providing sufficient and satisfactory evidence of the nature and cause of such event, and shall similarly give written notice of the restoration of normal conditions as soon as possible.
54. Jurisdiction :The contract shall be governed by laws of Rajasthan/India and all rules on purchase matter issued from time to time and in force for the time being are applicable to this contract bid.
55. The Nagar Nigam Greater Jaipur is not bound to accept any bid or assign any reason for non- acceptance. The Commissioner, Nagar Nigam Greater Jaipur, reserves its right to accept the bid either in full or in part. Conditional, erroneous and incomplete Bids will be rejected outright.
56. The first appellate authority will be Director, Local Self Department) and the second appellate authority will be Secretary Local Self Department.


I/ We hereby declare that I / we have gone through the terms and conditions of the bid document and I / We shall abide by all the terms and conditions.


(सरिता)
सहायक अधिकारी (पु.)


सहायक अभियन्ता (मु.)
नगर निगम ग्रेटर जयपुर

Signature of bidder with seal


(सहित पाराशर)
वरिष्ठ लेखाधिकारी
नगर निगम ग्रेटर जयपुर


Additional Commissioner
Nagar Nigam Greater Jaipur


SCOPE OF WORK


कार्य का नाम : नगर निगम, ग्रेटर जयपुर द्वारा आयोजित व राज्य स्तरीय कार्यक्रम उत्सव, पर्व, अभियान, कैम्प, समारोह व अन्य कार्यक्रमों पलेक्स, बैनर, बैकड्रॉप, स्टेण्डी, बोर्ड इत्यादि उपलब्ध कराने एवं गंतव्य स्थान पर लगाने हेतु वार्षिक दर संविदा 2024-25


कार्य की अवधि : वित्तीय वर्ष 2024-25 (01 वर्ष)

वस्तुओं और सेवा की अनुमानित लागत : 30:00 लाख रूपये (तीस लाख रूपये)
सामान आपूर्ति किये जाने कार्य का दायरा

क्रं सं.	सामान का विवरण	दरों का आधार	एक वर्ष के लिए अनुमानित मात्रा	दर/यूनिट
1.	बैनर सादा कपडा (सफेद व पीले) पर (कपडे एवं हाथ से लिखाई सहित)	प्रति रनिंग मीटर	10 मीटर	
2.	बैनर पोपलीन कपडे पर (कपडे व हाथ से लिखाई सहित)	प्रति रनिंग मीटर	10	
3.	बैनर साटन पर (कपडे व हाथ से लिखाई सहित)	प्रति रनिंग मीटर	10	
4.	बैनर सादा कपडे पर स्क्रीन प्रिंटिंग (कपडे व छपाई सहित)	1 से 49 नग तक	प्रति रनिंग मीटर	10
5.		50 से 99 नग तक	प्रति रनिंग मीटर	10
6.		100 या इससे अधिक नग तक	प्रति रनिंग मीटर	10
7.	पलेक्स बैनर (पलेक्स एवं प्रिंटिंग सहित)	प्रति वर्ग फीट	50000 SQFT	
8.	बैनर/विनाईल/कलेण्डर/पलेक्स बैनर (सभी साईज) को निर्दिष्ट स्थान पर लगाने के चार्ज	प्रति नग	80 SQFT	
9.	बैकड्रॉप थर्माकोल के अक्षरो सहित (निर्दिष्ट स्थान पर लगाने सहित)	प्रति वर्ग फीट	10 SQFT	
10.	बैकड्रॉप पलेक्स (प्रिंटिंग एवं निर्दिष्ट स्थान पर लगाने सहित)	प्रति वर्ग फीट	1000 SQFT	
11.	पलेक्स प्रिंट करके लकडी के बांसों/ लकडी के फ्रेम पर लगाकर निर्दिष्ट स्थान पर लगाना	प्रति वर्ग फीट	10 SQFT	
12.	पलेक्स प्रिंट करके लोहे के फ्रेम पर लगाकर निर्दिष्ट स्थान पर लगाना	प्रति वर्ग फीट	40000 SQFT	
13.	आयरन बोर्ड एवं ऑयल पेन्ट से लिखाई एक तरफ (बोर्ड की टांगों व बोर्ड के पीछे के हिस्से पर ऑयल पेन्ट करने सहित)	प्रति वर्ग फीट	10 SQFT	
14.	आयरन बोर्ड एवं ऑयल पेन्ट से लिखाई दोनो तरफ (बोर्ड की टांगों पर ऑयल पेन्ट सहित)	प्रति वर्ग फीट	10 SQFT	
15.	आयरन बोर्ड पर पेन्ट कर रेडियम अक्षरों से लिखाई एक तरफ (बोर्ड की टांगों व बोर्ड के पीछे के हिस्से पर ऑयल पेन्ट सहित)	प्रति वर्ग फीट	10 SQFT	
16.	आयरन बोर्ड पर पेन्ट कर रेडियम अक्षरों से लिखाई दोनो तरफ (बोर्ड की टांगों पर ऑयल पेन्ट सहित)	प्रति वर्ग फीट	10 SQFT	
17.	लोहे /प्लास्टिक/ दीवार पर ऑयल पेन्ट से लिखाई का कार्य	प्रति वर्ग फीट	20 SQFT	
18.	आयरन बोर्ड बनाकर निर्दिष्ट स्थान पर लगाना (24 गेज चददर व 35x5 MM की एंगिल फ्रेम सहित) भाडा, मजदूरी व अन्य सामग्री सम्मिलित (बोर्ड की टांग रहित)	3'x2' वर्ग फीट से बडे साईज के अर्थात 6 वर्ग फीट तक	प्रति वर्ग फीट	30 SQFT
19.	आयरन बोर्ड बनाकर निर्दिष्ट स्थान पर लगाना (18 गेज चददर व 50x6MM की एंगिल	3'x2' वर्ग फीट से बडे साईज के अर्थात 6 वर्ग फीट से अधिक पर	प्रति वर्ग फीट	20 SQFT
20.	आयरन बोर्ड बनाकर निर्दिष्ट स्थान पर लगाना (18 गेज चददर व 50x6MM की एंगिल	3'x2' वर्ग फीट साईज तक, अर्थात 6 वर्ग फीट तक	प्रति वर्ग फीट	20 SQFT


(सरिता)
राजेश अधिकारी (मु.)


सहायक अभियन्ता (मु.)
नगर निगम ग्रेटर जयपुर


(रोहित पाराशर)
वरिष्ठ लेखाधिकारी
नगर निगम ग्रेटर जयपुर


Additional Commissioner
Naga...apur

21.	फ्रेम सहित) भाडा, मजदूरी व अन्य सामग्री सम्मिलित (बोर्ड की टांग रहित)	3'x2' वर्ग फीट से बड़े साईज के अर्थात् 6 वर्ग फीट से अधिक पर	प्रति वर्ग फीट	15 SQFT	
22.	आयरन बोर्ड की टांग 35x5MM एंगल पर) 2 फीट जमीन में सीमेंट कंकरीट से फिक्स करने सहित		प्रति रनिंग फीट	10 SQFT	
23.	आयरन बोर्ड की टांग 50x6MM एंगल पर) 2 फीट जमीन में सीमेंट कंकरीट से फिक्स करने सहित		प्रति रनिंग फीट	15 SQFT	
24.	पलेक्स बैकड्रॉप बोर्ड को एक स्थान से दूसरे स्थान पर लगाने का व्यय		प्रति वर्ग फीट	20 SQFT	
25.	बोर्ड की टांगे चौकोर पाईप में स्टेण्ड पर	पाईप साईज 1.5"x1.5"	प्रति रनिंग फीट	20 SQFT	
26.	2 फीट जमीन में सीमेन्ट कंकरीट से गाडने सहित	पाईप साईज 2"x2"	प्रति रनिंग फीट	20 SQFT	
27.		पाईप साईज 3"x3"	प्रति रनिंग फीट	20 SQFT	
28.	चारों तरफ 1'x1' इंच एम.एस. पाईप की 22 गेज फ्रेम व चद्दर का बोकस बैकलिट प्रिंट करके, बिजली फिटिंग,	एक तरफ दिखने वाला,	प्रति वर्ग फीट	1200 SQFT	
29.	टयूबलाईट, चौक आदि सहित ग्लो साईन बोर्ड तैयार कर निर्दिष्ट स्थान पर लगाना	दोनों तरफ दिखने वाला,	प्रति वर्ग फीट	200 SQFT	
30.		पुराने ग्लो साईन पर बैकलिट लगाना	प्रति वर्ग फीट	200 SQFT	
31.	पुराने ग्लो साईन बोर्ड का कार्य	नई टयूब लाईट लगाना	प्रति नग	20 SQFT	
32.		नया चौक (टयूबलाईट का) लगाना	प्रति चौक	20 SQFT	
33.		ग्लो साईन बोर्ड को शिफ्ट करने का कार्य	प्रति वर्ग फीट	20 SQFT	
34.	पलेक्स बैनर एवं अन्य किसी भी प्रकार का कम्प्यूटर डिजाईनिंग का कार्य	लिखाई मेटर सेट करना	प्रति डिजायन	10 SQFT	
35.		लिखाई मेटर एवं फोटो स्केन सेट करना	प्रति डिजायन	10 SQFT	
36.		डिजाईन प्रुफ फॉर अग्रुवल कलर प्रिंट का चार्ज (श्याम श्वेत प्रिंट का कोई चार्ज नहीं होगा)	प्रति कॉपी	10 SQFT	
37.	विभिन्न समारोह कार्यक्रमों में दिशा निर्देशक पट्टिकाएं (विनायल प्रिंट पर)	सनपेक्ट शीट पर पेस्ट करके लगाना	प्रति वर्ग फीट	100 SQFT	
38.		सनबोर्ड शीट पर पेस्ट करके लगाना,	प्रति वर्ग फीट	5000 SQFT	
39.		केवल विनायल प्रिंट करके लोहे या किसी अन्य पर चिपकाना	प्रति वर्ग फीट	2000 SQFT	
40.	शहर में बिजली के खंभो पर बोर्ड लगाने का कार्य		प्रति वर्ग फीट	1000 SQFT	
41.	बोर्ड पर दो स्टेण्ड (स्टेण्डी) लगाने का कार्य		प्रति स्टेण्ड	10 SQFT	
42.	सन फौब्रिक बैनर		प्रति वर्ग फीट	10 SQFT	
43.	सन फौब्रिक बैनर का बोर्ड (1"के एम एस पाईप में)		प्रति वर्ग फीट	10 SQFT	

- उक्त सभी आईटम के सुचारु संचालन हेतु ऑपरेटर एवं सहयोगी कर्मचारी बोलीदाता द्वारा उपलब्ध कराया जाएगा, जिसका पृथक से कोई भुगतान नगर निगम ग्रेटर जयपुर द्वारा देय नहीं होगा।
- GST (वस्तु एवं सेवा कर) अलग से यथा लागू देय होगा।कैम्प अवधि में जो कार्यादेश दिया जायेगा वह सम्पूर्ण कार्यावधि के लिए दिवसों की गणना लगातार मानी जावेगी।

(सरिता)
राजसब अधिकारी (उ)

सहायक अभियन्ता (उ)
नगर निगम ग्रेटर जयपुर

(रोहित पाराशर)
वरिष्ठ लेखाधिकारी
नगर निगम ग्रेटर जयपुर

Additional Commissioner
Nagar Niagam Greater Jaipur



कार्यालय नगर निगम ग्रेटर जयपुर

(पण्डित दीनदयाल उपाध्याय भवन, लालकोठी, टॉक रोड, जयपुर)



क्रमांक / - एफ 6 () अति.आ. राजस्व(सा.प्र.) / ननिग्रेज / 2024 /

दिनांक / -

फलेक्स, बोर्ड, बैकड्राप, बैनर इत्यादि सामान आपूर्ति हेतु एच-शिड्यूल वर्ष 2024-25

A	B	C	D	E	F
क्र.सं.	सामान का विवरण	एक वर्ष के लिये अनुमानित मात्रा	दर प्रस्तुत करने की ईकाई (प्रतिदिन)	दर प्रस्तुत करने की यूनिट (प्रतिदिन)	दर राशि (कॉलम संख्या D & E के अनुसार प्रस्तुत करें)
1.	बैनर सादा कपडा (सफेद व पीले) पर (कपडे एवं हाथ से लिखाई सहित)	10 मीटर	प्रति रनिंग मीटर	01	
2.	बैनर पोपलीन कपडे पर (कपडे व हाथ से लिखाई सहित)	10 मीटर	प्रति रनिंग मीटर	01	
3.	बैनर साटन पर (कपडे व हाथ से लिखाई सहित)	10 मीटर	प्रति रनिंग मीटर	01	
4.	बैनर सादा कपडे पर स्क्रीन प्रिंटिंग (कपडे व छपाई सहित)	1 से 49 नग तक	10 मीटर	प्रति रनिंग मीटर	01
5.		50 से 99 नग तक	10 मीटर	प्रति रनिंग मीटर	01
6.		100 या इससे अधिक नग तक	10 मीटर	प्रति रनिंग मीटर	01
7.	फलेक्स बैनर (फलेक्स एवं प्रिंटिंग सहित)	50000 SQFT	प्रति वर्ग फीट	01	
8.	बैनर / विनाईल / कलेण्डर / फलेक्स बैनर (सभी साईज) को निर्दिष्ट स्थान पर लगाने के चार्ज	80 SQFT	प्रति नग	01	
9.	बैकड्राप थर्माकोल के अक्षरों सहित (निर्दिष्ट स्थान पर लगाने सहित)	10 SQFT	प्रति वर्ग फीट	01	
10.	बैकड्राप फलेक्स (प्रिंटिंग एवं निर्दिष्ट स्थान पर लगाने सहित)	1000 SQFT	प्रति वर्ग फीट	01	
11.	फलेक्स प्रिंट करके लकड़ी के बांसों / लकड़ी के फ्रेम पर लगाकर निर्दिष्ट स्थान पर लगाना	10 SQFT	प्रति वर्ग फीट	01	
12.	फलेक्स प्रिंट करके लोहे के फ्रेम पर लगाकर निर्दिष्ट स्थान पर लगाना	40000 SQFT	प्रति वर्ग फीट	01	
13.	आयरन बोर्ड एवं ऑयल पेन्ट से लिखाई एक तरफ (बोर्ड की टांगों व बोर्ड के पीछे के हिस्से पर ऑयल पेन्ट करने सहित)	10 SQFT	प्रति वर्ग फीट	01	
14.	आयरन बोर्ड एवं ऑयल पेन्ट से लिखाई दोनों तरफ (बोर्ड की टांगों पर ऑयल पेन्ट सहित)	10 SQFT	प्रति वर्ग फीट	01	
15.	आयरन बोर्ड पर पेन्ट कर रेडियम अक्षरों से लिखाई एक तरफ (बोर्ड की टांगों व बोर्ड के पीछे के हिस्से पर ऑयल पेन्ट सहित)	10 SQFT	प्रति वर्ग फीट	01	
16.	आयरन बोर्ड पर पेन्ट कर रेडियम अक्षरों से लिखाई दोनों तरफ (बोर्ड की टांगों पर ऑयल पेन्ट सहित)	10 SQFT	प्रति वर्ग फीट	01	
17.	लोहे / प्लास्टिक / दीवार पर ऑयल पेन्ट से लिखाई का कार्य	20 SQFT	प्रति वर्ग फीट	01	
18.	आयरन बोर्ड बनाकर निर्दिष्ट स्थान पर लगाना (24 गेज चददर व 35x5 MM की एंगिल फ्रेम सहित) भाडा, मजदूरी व अन्य सामग्री	3'x2' वर्ग फीट से बड़े साईज के अर्थात 6 वर्ग फीट तक	30 SQFT	प्रति वर्ग फीट	01
19.	सम्मिलित (बोर्ड की टांग रहित)	3'x2' वर्ग फीट से बड़े साईज के अर्थात 6 वर्ग फीट से अधिक पर	20 SQFT	प्रति वर्ग फीट	01
20.	आयरन बोर्ड बनाकर निर्दिष्ट स्थान पर लगाना (18 गेज चददर व 50x6MM की एंगल फ्रेम सहित) भाडा, मजदूरी व अन्य सामग्री सम्मिलित (बोर्ड की टांग रहित)	3'x2' वर्ग फीट साईज तक, अर्थात 6 वर्ग फीट तक	20 SQFT	प्रति वर्ग फीट	01
21.		3'x2' वर्ग फीट से बड़े साईज के अर्थात 6 वर्ग फीट से अधिक पर	15 SQFT	प्रति वर्ग फीट	01
22.	आयरन बोर्ड की टांग 35x 5MM एंगल पर) 2 फीट जमीन में सीमेंट कंकरीट से फिक्स करने सहित	10 SQFT	प्रति रनिंग फीट	01	
23.	आयरन बोर्ड की टांग 50x6MM एंगल पर) 2 फीट जमीन में सीमेंट कंकरीट से फिक्स करने सहित	15 SQFT	प्रति रनिंग फीट	01	
24.	फलेक्स बैकड्राप बोर्ड को एक स्थान से दूसरे स्थान पर लगाने का व्यय	20 SQFT	प्रति वर्ग फीट	01	

राजस्व अधिकारी (मु)

सहायक अभियन्ता (मु)
नगर निगम ग्रेटर जयपुर

(रोहित पाराशर)
वरिष्ठ लेखाधिकारी

Additional Commissioner
Nagar Nigam Greater Jaipur

25.	बोर्ड की टांगे चौकोर पाईप में स्टेण्ड पर 2 फीट जमीन में सीमेन्ट कंकरिट से गाड़ने सहित	पाईप साईज 1.5"x1.5"	20 SQFT	प्रति रनिंग फीट	01	
26.		पाईप साईज 2"x2"	20 SQFT	प्रति रनिंग फीट	01	
27.		पाईप साईज 3"x3"	20 SQFT	प्रति रनिंग फीट	01	
28.	चारों तरफ 1'x1' इंच एम.एस. पाईप की 22 गेज फ्रेम व चद्दर का बॉक्स बैकलिट प्रिंट करके, बिजली फिटिंग, ट्यूबलाईट, चौक आदि सहित ग्लो साईन बोर्ड तैयार कर निर्दिष्ट स्थान पर लगाना	एक तरफ दिखने वाला,	1200 SQFT	प्रति वर्ग फीट	01	
29.		दोनों तरफ दिखने वाला,	200 SQFT	प्रति वर्ग फीट	01	
30.	पुराने ग्लो साईन बोर्ड का कार्य	पुराने ग्लो साईन पर बैकलिट लगाना	200 SQFT	प्रति वर्ग फीट	01	
31.		नई ट्यूब लाईट लगाना	20 SQFT	प्रति नग	01	
32.		नया चौक (ट्यूबलाईट का) लगाना	20 SQFT	प्रति चौक	01	
33.		ग्लो साईन बोर्ड को शिफ्ट करने का कार्य	20 SQFT	प्रति वर्ग फीट	01	
34.	फ्लेक्स बैनर एवं अन्य किसी भी प्रकार का कम्प्यूटर डिजाईनिंग का कार्य	लिखाई मेटर सेट करना	10 SQFT	प्रति डिजायन	01	
35.		लिखाई मेटर एवं फोटो स्केन सेट करना	10 SQFT	प्रति डिजायन	01	
36.		डिजाईन प्रूफ फॉर अयुवल कलर प्रिंट का चार्ज (श्याम श्वेत प्रिंट का कोई चार्ज नहीं होगा)	10 SQFT	प्रति कॉपी	01	
37.	विभिन्न समारोह कार्यक्रमों में दिशा निर्देशक पट्टिकाएं (विनायल प्रिंट पर)	सनपेक्ट शीट पर पेस्ट करके लगाना	100 SQFT	प्रति वर्ग फीट	01	
38.		सनबोर्ड शीट पर पेस्ट करके लगाना,	5000 SQFT	प्रति वर्ग फीट	01	
39.		केवल विनायल प्रिंट करके लोहे या किसी अन्य पर चिपकाना	2000 SQFT	प्रति वर्ग फीट	01	
40.	शहर में बिजली के खंभों पर बोर्ड लगाने का कार्य		1000 SQFT	प्रति वर्ग फीट	01	
41.	बोर्ड पर दो स्टेण्ड (स्टेण्ड्री) लगाने का कार्य		10 SQFT	प्रति स्टेण्ड	01	
42.	सन फ़ैब्रिक बैनर		10 SQFT	प्रति वर्ग फीट	01	
43.	सन फ़ैब्रिक बैनर का बोर्ड (4"के एम एस पाईप में)		10 SQFT	प्रति वर्ग फीट	01	

- उक्त सभी आईटम के सुचारु संचालन हेतु सहयोगी कर्मचारी बोलीदाता द्वारा उपलब्ध कराया जाएगा, जिसका पृथक से कोई भुगतान नगर निगम ग्रेटर जयपुर द्वारा देय नहीं होगा।
- GST (वस्तु एवं सेवा कर) अलग से यथा लागू देय होगा।
- न्यूनतम निविदादाता की गणना करने के लिए कॉलम संख्या D में दर्शायी गई प्रति इकाई (प्रतिदिन) एवं कॉलम संख्या E में दर्शायी गयी यूनिट (प्रतिदिन) के गुणा करने पर कॉलम संख्या F में दर्शायी जाने वाली दरों को क्रम संख्या 1 से 43 तक जोड़ करने पर जो न्यूनतम आयेगा उसे न्यूनतम दर दाता माना जायेगा।

हस्ताक्षर

नाम.....
फर्म का पता.....

अतिरिक्त आयुक्त
नगर निगम ग्रेटर जयपुर

(सविता)
राजेश्वर अधिकारी (मु.)

सहायक अभियन्ता (मु.)
नगर निगम ग्रेटर जयपुर

(रोहित पाराशर)
वरिष्ठ लेखाधिकारी
नगर निगम ग्रेटर जयपुर

Additional Commissioner
Nagar Nigam Greater Jaipur

Annexure A : Compliance with the Code of Integrity and No Conflict of Interest

Any person participating in a procurement process shall -

- (a) not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- (e) not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) not obstruct any investigation or audit of a procurement process;
- (g) disclose conflict of interest, if any; and
- (h) disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest:-

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

- i. A Bidder may be considered to be in Conflict of Interest with one or more parties in a bidding process if, including but not limited to:
 - a. have controlling partners/ shareholders in common; or
 - b. receive or have received any direct or indirect subsidy from any of them; or
 - c. have the same legal representative for purposes of the Bid; or
 - d. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
 - e. the Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
 - f. the Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid; or
 - g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in-charge/ consultant for the contract.

Annexure B : Declaration by the Bidder regarding Qualifications

Declaration by the Bidder

In relation to my/our Bid submitted to for procurement of in response to their Notice Inviting Bids No..... Dated..... I/we hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date:

Place:

Signature of bidder

Name :

Designation:

Address:

Annexure C : Grievance Redressal during Procurement Process

The designation and address of the First Appellate Authority is _____

The designation and address of the Second Appellate Authority is _____

(1) Filing an appeal

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued thereunder, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

- (2) The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of the appeal.
- (3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

(4) Appeal not to lie in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) determination of need of procurement;
- (b) provisions limiting participation of Bidders in the Bid process;
- (c) the decision of whether or not to enter into negotiations;
- (d) cancellation of a procurement process;
- (e) applicability of the provisions of confidentiality.

(5) Form of Appeal

- (a) An appeal under para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.

- (c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorised representative.

(6) Fee for filing appeal

- (a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

(7) Procedure for disposal of appeal

- (a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall,-
 - (i) hear all the parties to appeal present before him; and
 - (ii) peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above shall also be placed on the State Public Procurement Portal.

Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012

Appeal Noof

Before the (First / Second Appellate Authority)

1. Particulars of appellant:

(i) Name of the appellant:

(ii) Official address, if any:

(iii) Residential address:

2. Name and address of the respondent(s):

(i)

(ii)

(iii)

3. Number and date of the order appealed against and name and designation of the officer / authority who passed the order (enclose copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Grounds of appeal:

.....
.....
..... (Supported by an affidavit)

7. Prayer:

.....
.....
.....

Place

Date

Appellant's Signature

Annexure D : Additional Conditions of Contract

1. Correction of arithmetical errors

Provided that a Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- i. if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- ii. if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- iii. if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

2. Procuring Entity's Right to Vary Quantities

(i) At the time of award of contract, the quantity of Goods, works or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit prices or other terms and conditions of the Bid and the conditions of contract.

(ii) If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.

(iii) In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the Supplier fails to do so, the Procuring Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the Supplier.

3. Dividing quantities among more than one Bidder at the time of award (In case of procurement of Goods)

As a general rule all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

Annexure E

Clause 1: Fair Wage Clause

- (a) The Contractor shall pay not less than fair wages/minimum wages to labours engaged by him on the work as revised from time to time by the Government, but the Government shall not be liable to pay any thing extra for it except as stipulated in price escalation clause (clause 45) of the agreement.

Explanation: "Fair Wage" means minimum wages for time or piece work, fixed revised, by the State Government under the Minimum Wages Act, 1948.

- (b) The Contractor shall, notwithstanding the provision of any contract to the contrary, cause to be paid fair wages to labourers indirectly engaged on the work, including any labour engaged by his sub-contractors in connection with the said work as if the labourers have been immediately or directly employed by him.
- (c) In respect of all labourers, immediately or directly employed on the work, for the purpose of the Contractor's part of this agreement, the Contractor shall comply with or cause to be complied with the Public Works Department Contractor's Labour Regulations made, or that may be made by the Government, from time to time, in regard to payment of wages, wage period, deductions from wages, recovery of wages not paid, and unauthorised deductions, maintenance of wages register, wage card, publication of scale of wages and other terms of employment, inspection and submission of periodical returns and other matters of a like nature.
- (d) The Engineer-in-charge shall have the right to deduct from the money due to the Contractor any sum required or estimated to be required for making good the loss suffered by a worker or workers, by reasons of non-fulfilment of the conditions of the contract, for the benefit of the worker or workers, non-payment of wages or of deductions made there from, which are not justified by the terms of the contract, or as a result of non-observance of the aforesaid regulations.
- (e) Vis-à-Vis the Municipal Corporation Jaipur, the Contractor shall be primarily liable for all payments to be made and for the observance of the regulations aforesaid, without prejudice to his right to claim indemnity from his subcontractors,
- (f) The regulations, aforesaid, shall be deemed to be part of this contract and any breach, thereof, shall be breach of the contract.

Clause 2: Contractor to engage technical staff

The Contractor shall engage the technical staff, as follows, on the contract works:-

- (a) For works costing Rs. 100 lac and above- One Graduate Engineer.
- (b) For works costing between Rs. 50 lac to Rs. 100 lac- One qualified diploma holder having experience of not less than 3 years.
- (c) For works costing between Rs. 15 lac and Rs. 50 lac- One qualified diploma holder.

The technical staff should be available at site, whenever required by Engineer-in-charge to take instructions.

Clause 3 :

The Contractor shall comply with the provisions of the Apprenticeship Act, 1961, and the Rules and Orders issued, there under, from time to time. If he fails to do so, his failure will be a breach of contract. The Contractor shall also be liable for any pecuniary liability arising on account of any violation by him of the provisions of the said Act.

Clause 4: Safety Code

The Contractor shall follow the safety code of electricity Strictly.

Clause 5:

Near Relatives barred from tendering

The Contractor shall not be permitted to tender for works in Circle, in which his near relative is posted as Divisional Accountant or as an officer in any capacity between the grades of the Superintending Engineer and Assistant Engineer (both inclusive). He shall also intimate the names of persons, who are working with him in any capacity, or are subsequently employed by him and who are near relatives to any gazetted officer in the Organization/Department. Any breach of this condition by the Contractor would render him liable to be removed from the approved list of contractors of the Department. If such facts is noticed (a) before sanction of tender, his offer shall be declared invalid and earnest money shall be forfeited, (b) after sanction of the tender then the tender sanctioning authority may at his discretion forfeit his earnest money, performance guarantee, security deposit and enlistment deposit and the work/remaining work may allot to any registered contractor on the same rates as per rules.

Note: By the term 'near relative' is meant wife, husband, parents and grand-parents, children and grand children, brothers and sisters, uncles and cousins and their corresponding in-laws.

Clause 6: Retired Gazetted Officers barred for 2 years

No Engineer of Gazetted rank or other Gazetted Officer, employed in Engineering or Administrative duties in an Engineering Department of the Government of Rajasthan, is allowed to work as a Contractor for a period of 2 years of his retirement from Government service without the previous permission of Government of Rajasthan. The contract is liable to be cancelled, if either the Contractor or any of his employees is found, at any time, to be such a person, who had not obtained the permission of Government, as aforesaid, before, submission of the tender or engagement in the contractor's service, as the case may be.

Clause 7: Quality Control

The Municipal Corporation Jaipur shall have right to exercise proper Quality Control measures. The Contractor shall provide all assistance to conduct such tests and shall bear the cost of all tests.

Clause 8:

The work (whether full constructed or not) and all materials, machines, tools and plant, scaffolding,

temporary buildings and other things connected therewith, shall be at the risk of the contractor until the work has been delivered to the Engineer- in -charge, and a certificate from him, to the effect, obtained.

Clause 9: Death of Contractor

Without prejudice to any of the rights or remedies under the contract, if the Contractor dies the legal heirs of the Contractor or the Chief Engineer or duly authorised Engineer shall have the option of terminating the contract without any compensation.

Clause 10 : Force Majeure

Neither party shall be liable to each other, for any loss or damage, occasioned by or arising out of acts of God such as-unprecedented floods, volcanic eruptions, earthquake of other invasion of nature and other acts.

Clause 11: General Discrepancies and errors:

In case of percentage rate tenders, if there is any typographical or clerical error in the rates shown by the department in the "G" Schedule. the rates as given in the basic Schedule of Rates of the Department for the area shall be taken as correct.

Clause 12 : Post payment Audit & Technical Examination:

The Government shall have right to provide a system of per-check of Contractor's bill by a specified Organization, and payment by an Engineer or an Accounts Officer/ Sr. Accounts Officer/ Chief Accounts Officer/ Financial Advisor, as the Government may in its absolute discretion prescribe. Any over-payments/ excess payment detected, as a result of such per-check post-check of Contractor's bill, can be recovered from the contractor's bills in the manner, herein before provided and the Contractor will refund such over/ excess payments.

Clause 13 : Check Measurements:

The department reserves to itself, the right to prescribe a scale of check measurement of work in general, or specific scale for specific works of by other special orders (about which the decision on the department shall be final) Checking of measurement by superior officer shall supersede measurements by the subordinate officer and the former will become the basis of the payment. Any over/excess payment detected, as a result of such check measurement or otherwise at any stage up to the date of completion and the defect removal period specified else-where in this contract, shall be recoverable from the Contractor, as any other dues payable to the Government.

Clause 14: Check Measurements:

The Contractor in course of the work should understand that all materials e.g. stone, bricks, steel and other materials obtainable in the work by dismantling etc. will be considered as the property of the Government and will be disposed off to the best advantage on the Government. As per direction of the Engineer-in-Charge.

Clause 15: Recovery from Contractors:

Whenever any claim against the Contractor for the payment of a sum of money arises out of or under the contract, the Department shall be entitled to recover such sum by appropriation in part or whole of the Performance Guarantee and / or Security Deposit. Security Deposit at the time of enlistment of the Contractor. In the event of the security being insufficient, or if no security has been taken, thereafter, may become due to the Contractor, under this or any other contract with the Governor of Rajasthan. Should this sum be not sufficient to cover the full amount recoverable the Contractor shall pay to the Department on demand the balance remaining dues.

The department shall, further, have the right to affect such recoveries under Public Demands Recovery Act.

Clause 16: Jurisdiction of Court:

In the event of any dispute arising between the parties hereto, in respect or any of the matters comprised in this agreement, the same shall be settled by a competent court having jurisdiction over the place, where agreement is executed any by no other court, after completion of proceedings under Clause 23 of this contract.